

## E-Governance policy of CKB Commerce College:

To keep in pace with the ever-changing technology and to keep up with the modern approach in every aspect of the college administration, the introduction of e-governance and its effective implementation is very important. Its main objectives are:

- Improves transparency
- Provides early information
- Improves administrative efficiency.
- Reduces the cost of transaction.
- Reduces paper-waste.

The main focus areas of e-governance of the college are:

- E-governance in administration:
  - All the information related to the institution is made available in the website.
  - The vision and mission have been clearly uploaded in the institutional website.
  - Database of all these students is maintained through ERP software which is helpful in academic transactions with the students.
  - Unique ID of all admitted students are generated through the software of Directorate of Higher Education, Government of Assam. It also helps in collection and reimbursement of admission fees.
  - Official e-mail ID of all the staff members are also created for login and WhatsApp groups are also created for effective communication.
  - Regular publication of important news and events through WhatsApp group of students and faculty members.
  - Installation of biometric attendance for all staff members.
  - Installation of CCTV cameras at strategic places of the college campus.
- E-governance in areas of operation of Finance and accounts:
  - The college has registered under PFMS and salary bills of teaching and non-teaching staff members are duly prepared through FINASSAM Web portal of Government of Assam.
- E Governance in areas of operation of Student support and admission:
  - ERP software is installed and used in student admission.
  - Installation of Projectors in classrooms.
  - Students' scholarship information and forms are uploaded in the website.
  - Library has been facilitated with KOHA Software.
  - Internet and Wi-Fi facility have been installed in the campus.
- E-governance in areas of examination.
  - Examination data are processed through ERP.
  - Examination forms are filled up in online mode in the software of the affiliating university.

**TAX INVOICE**  
Valid for Input Tax

(ORIGINAL FOR RECIPIENT)

<b>R J DOT COM</b> T.R PHUKON ROAD NEAR CHOLADHORA CHARIALI JORHAT-785001, ASSAM GSTIN/UIN: 18BVUPS3173G1ZW State Name : Assam, Code : 18 E-Mail : rjdotcom66@yahoo.com Buyer <b>The Principal</b> CKB COMMERCE COLLEGE JORHAT, ASSAM State Name : Assam, Code : 18	Invoice No.	Dated
	<b>RJ/2022-23/149</b>	<b>19-Nov-2022</b>
	Delivery Note	
	Supplier's Ref.	Other Reference(s)
	Buyer's Order No.	Dated
	Despatch Document No.	Delivery Note Date
Despatched through	Destination	

SI No	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	IP CAMERA	8525	1 NOS	3,000.00	NOS		3,000.00
2	CAT6 CABLE 50 METER	8544	60 MTR	23.00	MTR		1,150.00
3	CABLE (3+1) LAYING CHARGE	8544	60 MTR	15.25	MTR		915.00
4	BALLOON 1 PAIR	8504	2 NOS	338.98	NOS		677.96
							5,742.96
	INSTALLATION CHARGE	9954					1,000.00
	OUTPUT CGST						606.87
	OUTPUT SGST						606.87
	ROUND OFF						0.30
<b>Total</b>							<b>₹ 7,957.00</b>

*Pay Rs 7957/- from general account*

*Received  
21/11/22  
Principal & Secretary  
CKB Commerce College  
JORHAT*

*Paid vide ch no. 334651  
on 7/12/22.*

Amount Chargeable (in words) **Indian Rupees Seven Thousand Nine Hundred Fifty Seven Only**

Taxable Value	Central Tax		State Tax		Total Tax Amount
	Rate	Amount	Rate	Amount	
6,742.96	9%	606.87	9%	606.87	1,213.74
<b>Total:</b>		<b>6,742.96</b>		<b>606.87</b>	<b>1,213.74</b>

Tax Amount (in words) : **Indian Rupees One Thousand Two Hundred Thirteen and Seventy Four paise Only**

Company's PAN : **BVUPS3173G**

Declaration : We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details  
 Bank Name : **STATE BANK OF INDIA**  
 A/c No. : **32166576144**  
 Branch & IFS Code : **GARALI & SBIN0004460**

for R J DOT COM  
*Jete*  
 Authorised Signatory



MONEY RECEIPT

**RJ DOT COM**

Near Cholahora Chariali, T R Phukon Road, Jorhat - 1

Cell No: - 9435610459/6001288489

Email - [rjdotcom66@yahoo.com](mailto:rjdotcom66@yahoo.com)

No.0257

Date: 16/02/23

Received with thanks from: The Principal CKB college

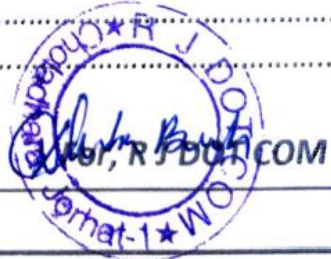
Rupees: Seven thousand nine hundred  
fifty seven only

Dated: 07/12/2022 Drawn of: State Bank of India

By Cash / Cheque / Draft No 334651

In full / Part / balance payment of

Rs 7957/-



**R J DOT COM**  
 T.R PHUKON ROAD  
 NEAR CHOLADHORA CHARALI  
 JORHAT-785001, ASSAM  
 GSTIN/UIN: 18BVUPS3173G1ZW  
 State Name : Assam, Code : 18  
 E-Mail : rjdotcom66@yahoo.com

Buyer  
**THE PRINCIPAL**  
**CKB COMMERCE COLLEGE**  
 JORHAT  
 State Name : Assam, Code : 18

Date  
**RJ/2022-23/051** **5-Jul-2022**  
 Delivery Note

Supplier's Ref. Other Reference(s)

Buyer's Order No. Dated

Despatch Document No. Delivery Note Date

Despatched through Destination

Sl No	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc %	Amount
1	IP BULLET CAMERA	8525	1 PCS	3,000.00	PCS		3,000.00
2	IP DOME CAMERA	8525	2 NOS	3,000.00	NOS		6,000.00
3	8 Channel SMPS	8504	1 PCS	1,300.00	PCS		1,300.00
4	CAT6 CABLE 200 MTR	8544	200 MTR	23.00	MTR		4,600.00
5	ESSL BIOMETRIC ATTENDANCE MACHINE MODEL: MB160 + ID	8543	1 PCS	12,300.00	PCS		12,300.00
6	Complete Installation & Electrification Charge	8803	1 NOS	4,700.00	NOS		4,700.00
							31,900.00

OUTPUT CGST  
 OUTPUT SGST

2,871.00  
 2,871.00

*Pay Rs 37,642/- from general account to  
 R.J. DOT COM*

*Hamam  
 9/7/22  
 Principal & SBO  
 CKB Commerce College  
 JORHAT*

*Paid via  
 Ch. No. 19695/  
 27 19/7/22*

Total ₹ 37,642.00  
 E & O E

Amount Chargeable (in words)  
**Indian Rupees Thirty Seven Thousand Six Hundred Forty Two Only**

Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
31,900.00	9%	2,871.00	9%	2,871.00	5,742.00
<b>Total: 31,900.00</b>		<b>2,871.00</b>		<b>2,871.00</b>	

Tax Amount (in words) : **Indian Rupees Five Thousand Seven Hundred Forty Two Only**

Company's PAN : **BVUPS3173G**

Company's Bank Details  
 Bank Name : **STATE BANK OF INDIA**  
 A/c No. : **32166575144**  
 Branch & IFS Code : **GARALI & SBIN0004460**

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

*for R J DOT COM*  
*Julie*  
 Authorised Signatory

SUBJECT TO JORHAT JURISDICTION  
 This is a Computer Generated Invoice





MONEY RECEIPT

RJ DOT COM

Near Choladhora Chariali, T R Phukon Road, Jorhat - 1

Cell No: - 9435610459/6001288489

Close

Email - [rjdotcom66@yahoo.com](mailto:rjdotcom66@yahoo.com)

No. 0222

Date: 19/07/22

Received with thanks from : CKB commerce college Jorhat

Rupees Thirty seven thousand six hundred forty two only

Dated: 19/07/22

Drawn of: 196951

By Cash / Cheque / Draft No cheque 196951

In full / Part / balance payment of in full

Rs 37,642



# CALIBER MANAGEMENT SOLUTIONS

AN ISO 9001:2015 CERTIFIED COMPANY

ADD: HOUSE NO. 68, 4<sup>TH</sup> FLOOR, NEAR B. BARUAH COLLEGE, ULUBARI,  
GUWAHATI-781007, ASSAM

GSTIN NO:18AAJFC7514Q1ZU

## TAX INVOICE

Invoice No.	CMS/2022/Aug/01			
Invoice Date:	04.08.2022			
State:	ASSAM	Code:	18	
<b>Bill To Party:</b>			<b>Name of Work</b>	
Name & Address:	Chandra Kamal Bezbaruah Commerce College Jorhat, Assam, Pin-785001		Certification of ISO 9001:2015(Quality Management System)	
State:	Assam	Code:	18	
S. NO.	Description of Services	SAC CODE	Quantity	Rate
1.	Certification of ISO 9001:2015(Quality Management System)	998346	1	55,000.00
Grand total in word- (Sixty four thousand nine hundred only)			Total Amount Before Tax	55,000.00
			CGST @ 9%	4,950.00
			SGST @ 9%	4,950.00
			<b>Total Amount</b>	<b>64,900.00</b>
			<b>For CALIBER MANAGEMENT SOLUTIONS</b>	
<b>Supplier Bank Details- Caliber Management Solutions</b>				
Bank:	KOTAK MAHINDRA BANK			
Bank A/c:	628011009421			
Bank IFSC	KKBK0009529			
Branch	GUWAHATI-781005, Assam, India			
Current Account				

Caliber Management Solutions  
*Diaki Deb.*  
Authorised Signatory

Pay Rs 64900 from general account  
to Caliber Management Solutions  
for Certification of Services (ISO 9001:2015)  
(online payment)

*Abhanna*  
Principal & Secretary  
KJB Commerce College  
JORHAT